

Budget Sheet for The Villages Parrot Heads Activities/Events

Event: _____ Date: _____

Chair: _____ Phone: _____

Place of Event: _____ Time: _____

Additional Information:

Income [Estimated]

Number of tickets to be sold _____

Ticket price _____

50/50 _____

Baskets _____

Other Income (list) _____

Total Income _____

Expenses [Estimated]

Room rental _____

Food Total _____ [Tax: _____ Gratuity _____]

Drinks _____

Entertainment _____

Printing _____

Decorations _____

Other (list) _____

Total Expenses _____

Amount requested from The Club _____

Presented to EXCOMM for Approval :

Amount Approved _____ Signature _____ Date: _____

Signature of Activity/Event Chair: _____

Original copy to Treasurer...Please make a copy for your records